

Rotary's Online Resources My Rotary & Rotary Club Central

Elective Class: Thursday, March 15, 2018

3:45-5:15pm

This interactive session is facilitated by:
District 7750 PDG Terry Weaver and
Marni Nixon, Senior Officer, RI Club & District Support

Getting Started

- Come early and connect to Wi-Fi and confirm you can browse.
- Be sure you have a working MyRotary Login on the laptop you bring. Tablet devices are not suitable for this class.
- Access to some exercises will be limited for Presidents-Nominee. Work with a President-Elect if needed.

Overview

- General navigation
- Access
- **ACTION ITEM**
 - ☐ Sign into your My Rotary account: my.rotary.org
- **EXTRA**
 - ☐ Explore the resources and information under Learning & Reference.
Write one page/section you want to explore more on your own time:

Manage

- Club & District Administration
 - General navigation
 - Club Administration
 - Reports
 - **ACTION ITEM**
 - ☐ Find a copy of your club's invoice and check if your club's dues have been paid in full.
 - ☐ Find one report that you want to come back to later, save it as a "quick link" and write it down:

➤ **EXTRA**

- Find the Manage Membership Leads section under Club Administration, review the “About the membership leads program” document and note how many leads your club has received, if any: _____
- Find the report that shows which members in your club have a My Rotary account. How many members already have one?

➤ Rotary Club Central

- General navigation
- Settings Goals: Your Club, Service, Foundation Giving
- Reports and Resources
- **ACTION ITEM**
 - Set one 2018-19 goal related to members and engagement
➔ NOTE: All 2018-19 goals must be entered prior to 1 June 2018
 - Identify your club’s 5-year high for giving to the Annual Fund:
\$_____ What year was it reached? _____
 - Find and download one resource that could help your club reach one of next year’s goals

➤ **EXTRA**

- Add a service project under Service Activities
- Add a service project achievement under Manage Projects (cancel before saving or save and adjust later)
- Under Global View, identify how much your district has contributed to PolioPlus for the 2017-18 year so far: _____

Member Center

- Governance Documents
- Official Directory
- Awards
- Online Tools
- **ACTION ITEM**
 - Find and download the 2018-19 Presidential Theme and Citation brochure

➤ **EXTRA**

Explore one or more of our other online tools:

- Brand Center: Find the People of Action print ad template under the Materials section and start customizing it for your club.
- Ideas: Use the Browse section to search for a project with an area of focus that interests you.
- Showcase: Use the Search function to find projects uploaded by clubs in your district. Click on the title of a project that interests you to view a description, photos and even contacts.
- Learning Center: Search the catalog by category or keyword to find a course that interests you. Register for the course and write down the course name: _____
- Discussion Groups: Find the group, Rotary Club Presidents 2018-19, join it, and post a comment.

Manage

➤ Club & District Administration

- General navigation
- Club Administration
- Reports
- **ACTION ITEM**

- Note down the name/contact information for the representatives for your district (Club & District Service, Finance):

CDS Rep _____

CDS Rep _____

Finance Rep _____

