



# Resources

*At A Glance!*

Add theme

DRAFT

Marie Howard  
District Governor - 2019-2020

Link to Digital Toolkit on [Google Drive](#)

## Rotary International Presidential Theme



Mark Maloney  
2019-20 RI President  
Rotary Club of Decatur Alabama

Mark's message:

Theme materials may be found on [My Rotary | News & Media | Office of the President | Presidential Theme](#)

## Bigger \* Better \* Bolder!

As noted in the booklet *Rotary Basics*, “*The club is the most important component of Rotary’s organizational structure. ...Rotary clubs are **autonomous**...*” The District leadership team is here to support clubs, to help club leaders improve club operations, grow membership, develop successful projects and both support and receive benefit from The Rotary Foundation. Clubs are encouraged to think **bigger**, become **better** and be **bolder**! Some ideas include:



### Think Bigger

- Grow membership with intentional member attraction activities
- Develop and publicize a new project, inviting the *family of Rotary* (Interact, Rotaract, Alumni and Rotarian family members) to participate.
- Increase Rotary Foundation donations by asking members to enroll in regular monthly giving through Rotary Direct (\$10/month = \$120/year; \$85/month = Paul Harris Society).
- Share your story—develop and implement a comprehensive Public Image plan to help expand membership.

### Become Better

- Revitalize the new member orientation process to better integrate members.
- Enhance the quality of programs and speakers to be attractive to new members and increase the value of club membership.
- Develop goals, including strategic and leadership plans to increase club effectiveness.
- Learn more about Rotary by attending District Training and Rotary Leadership Institute (RLI), to become a Rotarian for life.
- Focus on Vocational Service by developing a formal mentorship program for young professionals or an ethics in business seminar.

### Be Bolder

- Expand an existing club project to be even more effective at addressing a community need
- Join with other clubs in the area to develop a BOLD project benefiting local or global neighbors, with a portion of the funding from a District Grant.
- Develop a club or Area-wide leadership summit to support professional development of existing and potential members.
- Try something new and exciting!

To support club efforts to think **bigger**, become **better** and be **bolder**, District 7710 leaders are enhancing our support services and networking opportunities to *enhance the value of Rotary membership*. Highlights include:

- **Expanded learning opportunities:**

- Each District Training Assembly will offer several in-depth, facilitated training sessions to meet the needs and interests of a wide range of Rotarians.



- On-the-Road training will be available *at the club's request* to address specific needs.
- Rotary Leadership Institute will be conducted twice each year in the District.
- High-quality professional development seminars will be offered and conducted by experts in the field.
- Informative and inspiring speakers will be booked for #DisCon20, May 1-3, 2020 in Winston Salem

- **More opportunities to network:**

- Club President's Family Picnic will be offered on August 17, 2019 to involve families in Rotary and to share ideas across the District.
- Several multi-club projects will be coordinated by designated clubs.
- Club Showcases will be offered at the District Assemblies and the District Conference; #DisCon20.

## Think Bigger, become Better and be Bolder!

Before the new Rotary year begins, consider how your club can be more effective, think bigger, become better, and be bolder. This is the optimal time of year to conduct club surveys and analysis and develop strategic and leadership plans. The Rotary Club Health Check is an easy to use tool for club assessments.



## 2019-20 Goal Setting

Rotary Club Central* Goal Center		
<b>Members &amp; Engagement</b> <ul style="list-style-type: none"> <li>• <b>Club membership</b></li> <li>• Service participation</li> <li>• New member sponsorship</li> <li>• Rotarian Action Group participation</li> <li>• Leadership development participation</li> <li>• District conference attendance</li> <li>• Rotary Fellowship participation</li> <li>• <b>District training participation</b></li> </ul>	<b>Rotary Foundation Giving</b> <ul style="list-style-type: none"> <li>• <b>Annual Fund Contributions</b> (<i>goal = \$120 per capita</i>)</li> <li>• <b>PolioPlus Fund contributions</b> (<i>goal = \$50 per capita</i>)</li> <li>• Major gifts</li> <li>• Bequest Society members</li> <li>• Benefactors</li> </ul>	<b>Service</b> <ul style="list-style-type: none"> <li>• <b>Enter at least one project</b></li> </ul>
<b>Young Leaders</b> <ul style="list-style-type: none"> <li>• Rotaract clubs</li> <li>• Interact clubs</li> <li>• Inbound Youth Exchange students</li> <li>• Outbound Youth Exchange Students</li> <li>• <b>RYLA participation</b></li> </ul>	<b>Public Image</b> <ul style="list-style-type: none"> <li>• Strategic plan</li> <li>• Online presence</li> <li>• Social Activities</li> <li>• Update website and social media</li> <li>• Media stories about club projects</li> <li>• <b>Use of official Rotary promotional materials</b></li> </ul>	<b>Rotary Citation</b> <ul style="list-style-type: none"> <li>• <b>Work to achieve all categories of citation.</b> (Example from 2018-19 citation)</li> <li>• Alumni networking event</li> <li>• Conduct a member classification study</li> <li>• Club members talking with media</li> <li>• Development program for members</li> <li>• Collaboration with non-Rotary partner</li> </ul>
B <sup>3</sup> Goals		
Identify at least three goals that are important to you and your club. <i>Examples:</i> <ul style="list-style-type: none"> <li>• Increase club membership by 2% by July 1, 2020</li> <li>• Update strategic plan by October 1, 2019</li> <li>• Expand participation in club's signature service project by 20 people through an effective PR campaign and involvement of Interact students.</li> <li>• All new members attend at least one District event or RLI</li> <li>• Per capita donation of \$120 to the Annual Fund and \$50 to PolioPlus</li> </ul>		

\*See 2019-20 Digital Toolkit | 1-Club Service & Administration | Rotary Club Central | How to Set a Goal  
<https://drive.google.com/drive/folders/1Bh0bZyKzMvKgERiC7TdKSqWTE8ky8xc?usp=sharing>

## Awards & Recognition

### Rotary Citation

The value of the Rotary Citation from the club's perspective, is that if the ***club works to achieve the citation, it will naturally be an effective and vibrant club.*** The citation focuses on growing & diversifying membership, humanitarian service and supporting our Foundation to do good in the world. For most clubs, the citation will be easy to achieve with a little advance planning and focus. Why not 'go for it!' Find the **2019-20 Presidential Theme and Citation brochure** (PDF) and helpful **Rotary Citation Achievement Guide** (PDF) here:: [My Rotary | News & Media | Office of the President | Rotary Citation](#)

### Zone 33 Public Image Citation

Earn the Zone 33 Public Image Citation in 2019-20. More information to come soon.

## Governor's Awards

The Governor's awards for 2019-2020 are designed to develop **Bigger, Better and Bolder** Rotary clubs!

### Governor's Awards—Rotarians

1. Recruit a new member
2. Contribute to The Rotary Foundation
3. Support the club in achieving a B<sup>3</sup> goal or attend a Rotary education event



DG Marie will donate \$5 to PolioPlus for the first 250 Governor's Awards earned. **Clubs are encouraged to match** this PolioPlus donation. Thus for each Award, the PolioPlus fund will receive \$30, which includes the matching funds from the club and the Bill and Melinda Gates Foundation.

**Important!** Club Presidents should email DG Marie [2019dg@rotary7710.org](mailto:2019dg@rotary7710.org) when a member has earned the Governor's Award.

## Governor's Awards—Clubs

(Complete by April 15, 2020, to be recognized at District Conference, May 1-3, Winston Salem, however recognition continues through June 30, 2020) Complete the following 3 items:

1. Club submits 3 or more B<sup>3</sup> goals to Assistant Governor by July 31, 2019. Goals may be modified, as needed, through December 2019. Club attains a minimum of one B<sup>3</sup> goal by March 31, 2020.
2. Club inducts at least 15% new members by April 15, 2020 vs. July 1, 2019. or, increases club membership by 2% by July 1, 2020.
3. Complete at least 2 of the following 4 items to support The Rotary Foundation
  - a. Per capita donation of at least **\$50 to Polio Plus** by April 15, 2020
  - b. Per capita donation of at least **\$120 to the Annual Fund** by April 15, 2020
  - c. **10%** of club members donate to The Rotary Foundation through **Rotary Direct**
  - d. Increase **Paul Harris Society** Members by at least **+1** by April 15, 2020.

**With Distinction:** The above plus 10% or more of club members attend at least one RLI session (Part 1, Part 2 or Part 3) between January 2019 and April 15, 2020.

## Governor's Awards—Assistant Governor

(Complete by April 15, 2020, and be recognized at District Conference, May 1-3, Winston Salem)

1. **All** Area 2019-20 Presidents attend PETS as PEs, **at least 1** Area 2020-21 President attends PETS as a PN
2. All Area clubs submit 3 or more B<sup>3</sup> goals by July 31, 2019.
3. At least 2 Area clubs induct 15+% new members by April 15, 2020 vs. July 1, 2019.
4. Area-wide Paul Harris Society Members increase by at least +1 by March 31, 2020 vs. July 1, 2019.
5. At least 2 Area clubs send a minimum of one member to RLI between January 2019 and March 31, 2020.
6. You personally attend at least 4 district-wide functions between January 2019 and March 31, 2020: (RLI, PETS, Leadership Transition Banquet, District Conference, or District Training Assemblies.)

## District Awards

During the Rotary District 7710 District Conference, (#DisCon20) to be held May 1-3, 2020 in Winston-Salem, NC, club achievements will be highlighted and clubs that have become **Bigger, Better and Bolder** will be recognized. **The awards will be based on information provided by the club to the District Council through AG Reports, Rotary Club Central and Foundation Grant Applications.** No specific award application is required from the club; however, the Awards Committee may request supplemental information.

Community and International Service awards will be nominated and then selected by secret ballot during the April 2020 District Council meeting, by those in attendance. Clubs nominated for an award will be requested to help develop a multi-media presentation for DisCon20 to showcase their achievements.

1. **Bigger, Better, Bolder Membership Growth Award** (July 1, 2019 – April 15, 2020). Clubs with the highest percentage membership growth between July 1 and April 15 will be recognized. Data will be obtained from Rotary Club Central. Awards will be given for small ( $\leq 25$  members), medium (26-50 members), and large (51+ members) clubs.
2. **Bigger, Better, Bolder Community Service Award** (July 1, 2019 – March 31, 2020). Clubs that expanded **beyond** their usual service projects to have a greater impact in their community will be eligible for the award. Information for the award will be collected from AG Reports to the District Council, Rotary Club Central and Foundation Grant applications. The number of Rotarians involved and the number of service hours reported will be considered. Awards will be given for small ( $\leq 25$  members), medium (26-50 members), and large (51+ members) clubs.
3. **Bigger, Better, Bolder - Zone 33 - 10 Million Meal Challenge** (January 1, 2019 – September 2019 and November 1, 2019-March 31, 2020). The clubs with the largest per capita points in the Zone 10 Million Meal Challenge will be recognized.
4. **Bigger, Better, Bolder International Service Award** (July 1, 2019 – March 31, 2020). Clubs that expanded **beyond** their usual service projects to have a greater impact in the world will be eligible for the award. Information for the award will be collected from AG Reports to the District Council, Rotary Club Central and Foundation Grant applications.



5. **Bigger, Better, Bolder Rotary Expert Award** (January 1, 2019 – March 31, 2020). Clubs will be recognized for the largest *percentage* of club members that attend one or more Rotary training events (RLI, PETS, District Assemblies and District Conferences between **January 1, 2019 and May 1, 2020**). Registration data will be collected through DACdb or other registration portals (walk-in registrations may not be captured, so register on-line). Separate awards will be given to small, medium and large clubs.
6. **Paul Harris Society Challenge**. ALL **new Paul Harris Society (PHS) members**, who actually contribute (rather than simply pledge) \$1,000 to the Annual Fund between July 1, 2019 and April 1, 2020 will be recognized at DisCon20 for their generous support and long-term commitment to The Rotary Foundation. For the **first 12 new PHS** members, DG Marie and the 'First Dude' David will make a \$1,000 match of their 2019-2020 contributions. Act today and grow your \$1,000 into a \$2,000 contribution to the Foundation!

## Communication

There are several communication channels for the District. To submit a story to the newsletter or Facebook—email the story with a photo to: [News@Rotary7710.org](mailto:News@Rotary7710.org).

1. President's Report to AG for District Council. This report is critical, so District leaders can provide prompt and meaningful support.
2. District website---[www.Rotary7710.org](http://www.Rotary7710.org)—beginning in July it will be revamped to include: Governor's message, district events, club events and news stories.
3. District and Club Database (DACdb)—calendar, stories, club member updates.
4. **NEW!** Rotarian Directory—part of the Digital Toolkit. Support Rotarian businesses!
5. Newsletter—will be emailed and uploaded to the website and DACdb.
6. District Facebook page—@Rotary7710
7. Rotary District 7710 Club Presidents 2019-2020 (Closed Group)
8. For Rotary news and information, check [www.Rotary.org](http://www.Rotary.org) and the **Rotarian** magazine, Facebook...

## President's Report to AG for District Council

**Due Dates:** July 25; September 25; November 20; January 25; March 25

*Data from this report will be used for Club recognition by DG Marie at #DisCon20\**

Club	President	Area	Date
<b>Number of goals entered into Rotary Club Central?</b>			
<b>On track to attain Rotary Citation?</b> (yes/no)			
<b>On track to attain the Zone 33 Public Image Citation?</b> (yes/no)			
<b>B<sup>3</sup> (Bigger, Better Bolder) Goals</b> (at least 3)			
1.			
2.			
3.			
<b>Current Status of B<sup>3</sup> Goals</b>			
1.			
2.			
3.			
<b>New &amp; upcoming projects/club activities since last report, include event date. (brag time!)</b> Please submit with photos to the District Newsletter editor: <a href="mailto:News@Rotary7710.org">News@Rotary7710.org</a> .			
<b>Members who have earned the Governor's Award:</b>			
<b>We would like support from the District for the following issues:</b>			
	<b>July 1</b>	<b>Today</b>	
Number of Members ( <b>excludes</b> honorary members)			
New members inducted YTD (goal = 15% new inductees by 4/15/20)	15% of July 1, 2019 =	# %	
% members change since July 1 (+/-) (goal = 2% net gain by July 1, 2020)			
Per capita donation to Polio Plus (goal = \$50)			
Per capita donation to Annual Fund (goal = \$120)			
Number & percentage of members using Rotary Direct to donate to TRF (goal = 10%)	# % July 1 members	# % current members	
Paul Harris Society Members (goal = increase by 1+)			
# Members attended RLI between <b>January</b> 2019 and March 31, 2020 (10%)			

\*See [How to Complete President's Report](#) for guidance on location of data.

## Club President-Elect Checklist

- **NOW**, update communication channels, as needed:
  - Verify contact information, including your picture and mobile phone in **DACdb**. A Rotary-specific email address is suggested to help organize emails.
  - Establish **MyRotary** account or confirm profile information is current.
  - Join the closed Facebook group; **Rotary District 7710 Club Presidents 2019-2020**. This group is optional, but it will facilitate communication among your classmates and district leaders.
  
- **Before PETS, March 2019**—confirm your leadership team
  - Identify the person that will follow you as president and enter them into My Rotary and DACdb as President-Nominee (or Vice President, according to your club's custom).
  - Enter club officers in **My Rotary** [MyRotary | Manage | Club & District Administration | Club Administration | Update Member Data](#)
  - Enter officers and committees in **DACdb** [Edit Club | Positions](#).
  - Conduct club [Rotary Club Health Check](#) or other surveys, as needed to develop club vision and strategy.
  
- **Before May 2019**—Develop a **vision & budget**
  - Input club goals into **Rotary Club Central** [MyRotary | Manage | Rotary Club Central](#). Suggested goals:
    - **Members & Engagement**—club membership goals—consider a net growth of +1-4 members. *(Remember that the average club loses 12-15% of its membership each year, therefore, the club will need an **18-20% induction rate** to end the year in positive territory.)*
    - **Rotary Foundation Giving**—Annual Fund contributions (suggest at least \$120/per capita); Polio Plus contributions (suggest at least \$50/per capita); increase Paul Harris Society membership by 1-3.
    - **Service**—Include your B<sup>3</sup> goals
    - **Young Leaders**—at least 1 goal
    - **Public Image**—at least 2 goals
    - **Rotary Citation**—Go for it!
  - Develop your club budget. Include funds for PETS attendance for the PE and PN, RLI attendance for club leaders and new members.
  - Develop District and Global Grant projects and submit prior to May 1 deadline. **Complete Grants Training** and sign the MOU.

## Club President Checklist

- ❑ **Before the DG Official Visit, not later than July 31, 2019**—Create **Bigger \* Better \* Bolder (B<sup>3</sup>) goals** and communicate them to your Assistant Governor on the *Presidents Report to AG for District Council*.
  
- ❑ **As soon as possible**
  - Identify your *passion* for Rotary! Why is it important to you to be an excellent Club President?
  - Determine your pathway to attaining the Rotary Citation (*previously known as the Rotary International Presidential Citation*), Zone 33 Public Image Citation and Governor's awards.
  - Notify DG Marie when a member earns the Governor's Award.
  - Establish a communication channel with your Assistant Governor (AG)
  - Review your club's by-law's and constitution. Make changes as necessary, following the appropriate procedure.
  - Develop or update your club's strategic plan.
  
- ❑ **Before October 2019**—identify the two people that will follow you as president and enter them into My Rotary and DACdb as President-Elect and President-Nominee (or Vice President, according to your club's custom).

## District Support

### B<sup>3</sup> Digital Toolkit

The B<sup>3</sup> Digital Toolkit was designed to collect Rotary resources in one location to help club and district leaders find what they need with a quick key-word search. If you don't find what you need in the Toolkit, then 'Google' it, selecting results from MyRotary or Rotary.org to assure you have current information. I hope you will use the toolkit as your **first stop** for club support.

<https://drive.google.com/drive/folders/1Bh0bZyKzMvKqERiC7TdKSnqwTE8ky8xc?usp=sharing>

**Please note:** The Council on Legislation will meet in early 2019 and there may be policy changes that are implemented in July of 2019 that are not reflected in the Toolkit. When in doubt, check for current information on MyRotary or ask for guidance from your Assistant Governor. Here's *just a sample* of what you'll find in the toolkit:

#### 1-Club Service & Administration

President's report, meeting agendas, officers' manuals, constitution, by-laws, invocations, installations, IRS reporting...

#### 1-Foundation

Donation forms, Foundation Programs: PolioPlus, Peace Center, Endowment...

#### 1-Membership

Membership Jumpstart, attraction & engagement activities, inductions...

#### 1-Public Image

Club Logo, press releases, visual image guidelines, theme logos, POA logos...

#### Awards & Citations

Rotary Citation, Governor's Awards

#### District & Multi-Club Initiatives

Professional Development Seminars, DisCon20, CART, Youth Exchange...

#### District Governor's Visit

Bio, visit schedule, press release...

#### District Organization & Resources

AG role, B<sup>3</sup> Support Team

#### Projects\_Service

Rotary Ideas, Areas of Focus, Fellowships

#### Technology Guides-DACdb\_Rotary Club Central

Illustrated guides for using common Rotary databases and resources

#### Video and Audio Files

Videos for club meetings; audio press release

#### Vocational Service-Ethics

**NEW** Rotarian Business Directory, Vocational Service Guide, Luther Hodges Ethics Presentation

#### Youth Service

Interact, Rotaract, RYLA, Youth Exchange, Youth Protection policy, Literacy resources

#### Z-Assistant Governor Resources

AG report templates, AG manual

2019-2020 At A Glance (PETS Book)

### Public Image—Tell Rotary's Story

"Despite over a century of impact in communities around the world, Rotary does not get the recognition it deserves. We need to rethink how we tell our story so people everywhere understand what Rotary stands for, how we are different, and why it matters."—Voice and Visual Identity Guideline

### People of Action Campaign

Rotary's global public image campaign: **People of Action** brings the Rotary story to life in a way that narrows the gap between public awareness and understanding.

About 35% of the public does not know what Rotary does, or why it is relevant to them. The People of Action campaign is designed to **appeal to potential members** who want to make a difference in their communities, those interested in Rotary's causes, and people looking to establish relationships with others in their community.

The People of Action campaign communicates the essence of Rotary and reflects our values, which include:

- We build lifelong relationships
- We honor our commitments
- We connect diverse perspectives
- We apply our leadership and expertise to solve social issues



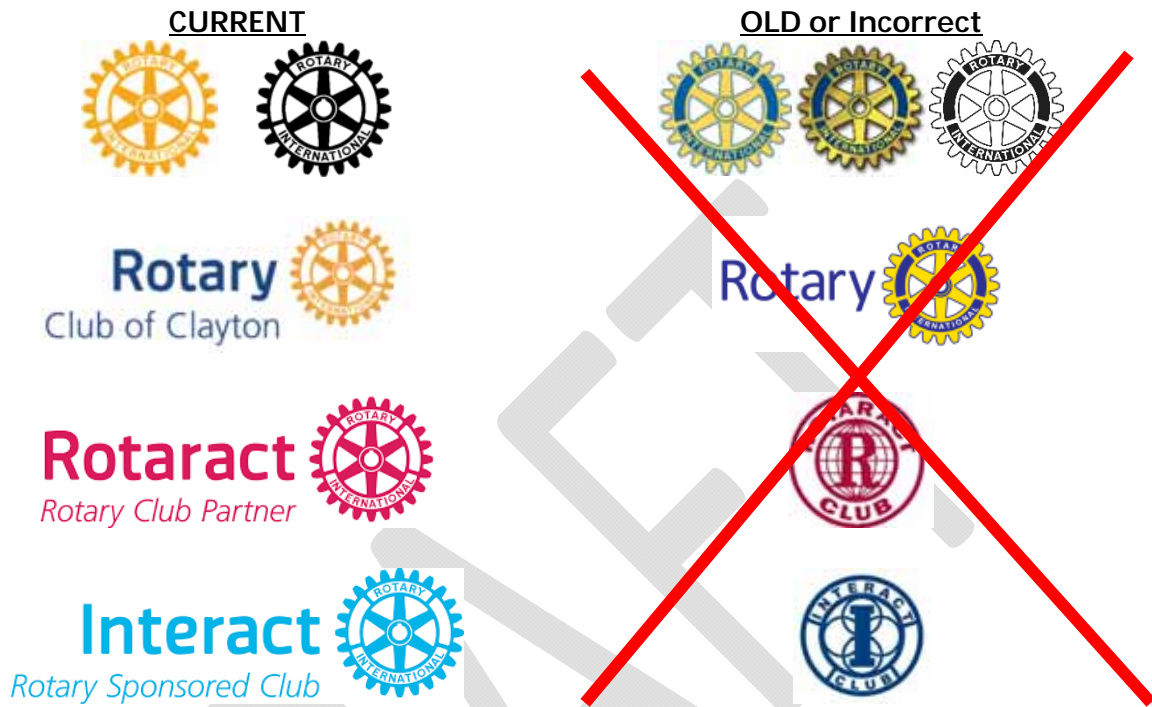
It also tells our story in our own voice, which is:

- Smart—we are insightful and discerning
- Compassionate—we tackle community challenges with empathy and understanding
- Persevering—we find lasting solutions to systemic problems
- Inspiring—we encourage others to take action, conveying hope, enthusiasm and passion.

### Updated Logos

To support a new and modern image, please use current logos for all print and electronic media. Several additional versions are approved. See, *Voice and Visual Identity Guidelines*

found in the Digital Toolkit and MyRotary. Your club logos are available in the Digital Toolkit.



As a Rotarian, **you** are a brand ambassador! You can tell the story of Rotary and how we are people of action in communities worldwide.

To develop this narrative in a clear, consistent and compelling way, use the People of Action materials in Brand Center [MyRotary](#) | [Member Center](#) | [Brand Center](#). There you will find print, digital and outdoor advertising, as well as templates to design club brochures and logos. Public Image resources, including your club logo may be found in the Digital Toolkit; MANY more resources may be found in the **Rotary Brand Center**.



**Public Image**

Karlene Scott Turrentine

919-818-9314

[kturrentine@turrentinelaw.com](mailto:kturrentine@turrentinelaw.com)

## Membership

**District Goal**—2080 members by 6/1/20; to end year at **2030** members on 7/1/2020.

On average, District 7710 loses just under 15% of its membership each year! **Goal: attract 20% new members**, based on a July 1 start, to end the year up about 5%. For a club of 35 members, **attract 7** new members to end the year up 1-2 members.

**Develop your membership plan, now, before the year begins.** Perhaps it will include:

1. 'Get to Know Rotary' events
2. Social or service events
3. Special program speakers during weekly meetings
4. Developing a 'Friends of Rotary' email list, to stay in contact with potential members

**Include intentional membership strategies:**

1. Method to identify potential members and collect their contact information
2. Expectation that every member will help to identify potential members
3. Regular opportunities to invite new members to learn about the club
4. Consistent follow-up by phone, email or in person

**How's member retention?**

In addition to attracting new members, you'll want to keep the ones you have. Evaluate your new member orientation and integration practices and make upgrades where needed.

The membership committee offers the following support to clubs:

- Membership training at District Assemblies 2-3 times per year.
- Customized support for clubs and Areas by request through the **B<sup>3</sup> Support Team**. The committee has expertise in membership analysis, new member attraction and retention.
- Guidance in the development of Satellite clubs and new Rotary clubs.



**Membership**

Lynne Carpenter

919-215-2331

[lynne@phicare.com](mailto:lynne@phicare.com)



### *Retooled* District Training Assemblies

#### **More choices \* less lecture \* more relevance \* more fun!**

Training Assemblies will now routinely offer several simultaneous tracks to address the interests of a wide variety of Rotarians. Most sessions will be facilitated discussion, rather than lecture, with segments of 45-60 minutes, allowing time for an in-depth discussion of the topic. Most assemblies will offer sessions on Membership and Public Image, in addition to other subjects such as fundraising, strategic planning, project development and more.

**Rotary Showcase** tables will be available to display upcoming club events.

Not able to attend training on Saturday?

- **Learning Center** on MyRotary has been updated and now offers many short courses, often including useful handouts and how-to instructions.
- **On the Road Training** is available at a club's request to address a pressing need for the club or several clubs in the area. Contact B<sup>3</sup> Support Team Lead Susan Martin, to discuss your club or Area needs.



**District Trainer**

PDG Matthew Kane

919-948-9036

[MattKane@nc.rr.com](mailto:MattKane@nc.rr.com)

## DACdb-Communications

The DACdb Committee will help club and district leaders optimize DACdb for club operations and effective communication.

DACdb training will be offered at District Training Assemblies, through video conferencing and other events. Contact Tim when you have DACdb questions.



### DACdb-Communication

Tim Beck

951-719-5400

[timothy.p.beck@gmail.com](mailto:timothy.p.beck@gmail.com)

## Rotary Leadership Institute



The purpose of the Rotary Leadership Institute (RLI) is to strengthen your club and your leadership skills. Rotary provides an opportunity for all of us to provide service to our community and throughout the world. With that service comes learning experiences in the areas of leadership, team building, planning, marketing, communication and organization. RLI provides an opportunity to enrich that learning through sharing experiences and ideas with other Rotarians throughout the region.

The program consists of three separate sessions, attended sequentially. Attendees progress through the three parts on separate days and complete the program at their own pace. New Rotarians are encouraged to attend RLI to learn more about Rotary, while club leaders are encouraged to attend to maximize their effectiveness in their leadership role. Most clubs reimburse members for some or all the tuition fees; currently \$95/session.

Each session is highly interactive and, therefore, contains a minimum of lecturing and provides lots of opportunity for participants to share their experience and ideas. The sessions are led by Rotary leaders who have been trained in the facilitation techniques that maximize the learning experience. A general list of subjects is shown below.

### **Part 1**

The Roots of Rotary  
My Club & Beyond  
Engaging Members  
Our Foundation  
Creating Service Projects

### **Part II**

Strategic Planning  
Team Building  
Rotary and Ethics  
Targeted Service  
Attracting Members

### **Part III**

Public Image & Public  
Relations  
Effective Leadership  
International Service  
Club Communications  
Vocational Service

Participants may register for any event in the region through the RLI website [www.rli33.org](http://www.rli33.org) and are encouraged to attend events outside of District 7710, to broaden their perspective of Rotary. RLI events are held in Durham in September, Pittsboro in October and Clayton in January. Participant materials are available on the RLI website.



#### **Rotary Leadership Institute (RLI)**

LeeAnn Graham

919-349-2886

[graham.leeann@gmail.com](mailto:graham.leeann@gmail.com)

### ***New for 2019-2020*—Professional Development Seminar Series**

The purpose of the professional development seminar series is to provide Rotarians with high quality professional education as a benefit of Rotary membership. The seminars will be held on a Friday afternoon for two to three hours and offered at a nominal cost.

**October 18, 2019**--*Influencing Without Authority: How to Improve Your Personal Effectiveness in Work and Life*. Presented by: Ed Barrows, Managing Director of Duke Corporate Education

**February 21, 2020**—*Setting Up for Personal Success*. Presented by: Philip Gialenios, President and CEO of Accelerate Sales Training, a licensed Sandler Training Center

**Spring, 2020**—xxxxxxxxxx. Presented by: Jared Greer, Founder of Greer Method Complete Coaching

## B<sup>3</sup> Support Team—Bigger \* Better \* Bolder, Together!

The Assistant Governors and District **B<sup>3</sup> Support Team** are available to help clubs work through club development issues. District support is available to facilitate improvement of: club strategy and administration, membership attraction and retention, public image, Rotary education, youth service, The Rotary Foundation, and international understanding.



Once a club President and Board of Directors have determined that they would like assistance:

1. Contact your Assistant Governor and the B<sup>3</sup> Support Team Leader, Susan Martin and request a consultation.
2. The B<sup>3</sup> Support Team leader will first clarify the club's issues and then put together a team of experts to support the club. Support may include:
  - Facilitate a needs assessment and development of a plan of action
  - Sharing of ideas and best practices:
    - Referral to on-line tools
    - Conference call
    - Club visit
    - Area-wide or Club-specific training
  - Ongoing support and follow up, as needed



### **B<sup>3</sup> Support Team Lead & Head AG**

Susan Martin  
919-218-3423

[susan@drehermartin.com](mailto:susan@drehermartin.com)

## 2019-2020 District 7710 Leadership Organization Chart (12-10-18)

District Council	<i>Marie Howard (Clayton--Knightdale)</i>	District Operations Committee	<i>DGE David Hayden (Capital City)</i>
District Governor	Marie Howard (Clayton--Knightdale)	Charitable Trust	iPDG Donna Peffley (Cary MacGregor)
District Governor Elect	David Hayden (Capital City)	DACdb-DCO/Rotarian Business Directory	Tim Beck (Holly Springs)
District Governor-Nominee	Angela Bendorf Jamison (Wakefield/WF)	Disaster Relief	iPDG Donna Peffley (Cary MacGregor)
Immediate Past District Governor	Donna Peffley (Cary MacGregor)	Facebook	Danielle Healy (Cary-Page—West Cary)
College of Governors	Matthew Kane (North Raleigh)	Finance	PDG Shafi Parekh (West Raleigh)
District Rotary Foundation Chair	Newman Aguiar (PDG Durham)	Friendship Exchange (Italy)	Barry Phillips (PDG Hillsborough)
Executive Secretary	Sharon Lassiter (Durham)	Insurance Representative	Matthew Scott (Clayton)
District Secretary	Becca Smith (Cary-Kildaire)	International Service	Nathan Thomas (Raleigh Midtown)
Treasurer	Rick Carnagua (PDG Cary-Page)	Manual of Procedure	Ken Morgan (PRID CH)/Barry Phillips (PDG Hill)
B <sup>3</sup> Support Team Lead/Head AG	Susan Martin (Wake Field / Wake Forest)	Membership/Club Extension	Lynne Carpenter (Zebulon)
AG-Area 1—Rox/Oxf/SGran/Hen/War	Johnny Whitfield (Roxboro)	Newsletter	Bob Moore (Cary)
AG Area 2—WF/Wakefld/Wend/Zeb	Lynne Carpenter (Zebulon)	Nominations	iPDG Donna Peffley (Cary MacGregor)
AG Area 3—CJC/Dunn/Dunn-Erwin	Jason Wenzel (Central Johnston County)	PETS	Newman Aguiar (PDG Durham)
AG Area 4—Cla/ClaM/Clev/Gar/GarM	Don Wells (Cleveland School)	Public Image	Karlene Turrentine (Wake Forest)
AG Area 5—FV/FV D/Angier/Lillington	Madonna French (Fuquay-Varina)	RLI	LeeAnn Graham (Morrisville)
AG Area 6—C Hill/CH-Cb/E CH/Hillsb	Carol Rives (Chapel Hill-Carrboro Sunrise)	Rotary Means Business Fellowship	Emily Jane Brown (Clayton Mid-Day)
AG Area 7—Dur/DurSun/SW Dur/E-Clb	Jeff Blass (Southwest Durham)	Strategic Plan	Rick Carnagua (PDG Cary-Page)
AG Area 8—Apx/ApxSun/HS/Mor/RTP	Srini Kolathur (Morrisville)	Stewardship	Matthew Kane (PDG North Raleigh)
AG Area 9—5 Cary Clubs	Andy Wright (Cary-Kildaire)	Trainer	Matthew Kane (PDG North Raleigh)
AG Area 10—7 Raleigh Clubs	Mike Wienold (North Raleigh)	Training-Curriculum Development	Joyce McKinney (Southwest Durham)
		Youth Protection Officer	Johnny Whitfield (Roxboro)
<b>Rotary Foundation Committee</b>	<i>Newman Aguiar (PDG Durham)</i>	Website (content editor / developer)	Mary Charles Blakebrough / Ryan Kane
Endowment	Barry Phillips (PDG Hillsborough)	<b>Multi-Club Projects &amp; Youth</b>	<i>Angela Bendorf Jamison (Wakefield/WF)</i>
Grants	Mary Kamm (Cary)	4-Way Test	Susan Pruskin (Cary Kildaire)
Duke-UNC Peace Center	Reagan Weaver (Raleigh)	Boys & Girls Home	Charles Marcom (Clayton)
Peace Center Host Area Coordinator	Bart Cleary (PDG Oxford)	CART	Pat Bridgers (Central Johnston County)
Alumni	TBD	Environmental Sustainability	Eric Rabuse (Clayton)
Paul Harris Society	Erik Grunwald (North Raleigh)	Dominican Republic WASH Project	Owen Robinson (CaryMac) & Josh Davis (Clay)
Polio Plus	Andy Esser (Durham)	Food Insecurity/Hunger Consultant	TBD
Global Scholarships	Chris Walker (Cary)	Global Run 4 Water	Scott Rossi (Cary Kildaire)
<b>DG Support Team</b>	<i>Bill King (Warrenton)</i>	Interact	Joyce McKinney (Southwest Durham)
Ombudsman/Advisory Team Lead	Bill King (Warrenton)	Literacy Projects Consultant	Roger Griesinger (Warrenton)
Awards	Becca Smith (Cary-K) Jim Wade (Roxboro)	Luther Hodges Ethics	James Amato (RTP)
Captain of Fun	LeeAnn Graham (Morrisville)	MLK Day of Service	Joyce McKinney (Southwest Durham)
DisCon20 Co-Chair	Lisa Higginbotham (Apex Sunrise)	Professional Development (Duke CE)	Beatrice Parker (Durham)
DisCon20 Co-Chair	Becca Smith (Cary-Kildaire)	Professional Development (Sandler)	Bill Fine (PDG Southwest Durham)
DisCon20 Treasurer	Jim Wade (Roxboro)	RYLA	Dave Stuckey (Chapel Hill-Carrboro Sun.)
First Dude	David Howard (Clayton)	Rotaract	Melissa Mills (Durham)
Installation Banquet Project Manager	Terri Black (Clayton)	Take a Kid to the Ballgame	Xavier Wortham (Oxford)
		Youth Exchange	Scott Reynolds (Cary MacGregor)

## District Governor's Official Visit Schedule

Date	Area	Club	Day	Time	Meeting Place (7/13-18)
29-Jul	2	Wake Forest	Mon	6:30 PM	The Forks Cafeteria
30 Jul	7	e-Club	Tue	8:00 PM	On-Line
31 Jul	3	Dunn-Erwin	Wed	12:00 PM	Blackmon's Catering
1 Aug	8	Apex	Thurs	12:30 PM	Carrabba's Italian Grill
1 Aug	9	Cary Kildaire	Thurs	6:15 PM	The Mayton Inn
5 Aug	9	Cary Central	Mon	7:00 AM	Mayton Inn
5 Aug	8	Research Triangle Park	Mon	11:45 AM	800 Park Offices Drive, Durham
6 Aug	4	Garner Midday	Tue	12:30 PM	Logan's Roadhouse
6 Aug	1	South Granville County	Tue	6:30 PM	South Granville Country Club
7 Aug	10	North Raleigh	Wed	12:30 PM	Sertoma Arts Center
8 Aug	2	Wakefield/Wake Forest	Thurs	7:30 AM	Heritage Club
8 Aug	1	Roxboro	Thurs	12:00 PM	La Piazza Italian Restaurant
12 Aug	10	Raleigh Midtown	Mon	6:00 PM	Renaissance Hotel
13 Aug	9	Cary	Tue	12:30 PM	MacGregor Downs Country Club
13 Aug	1	Warrenton	Tue	6:30 PM	Jacob Holt House
15 Aug	7	Southwest Durham	Thurs	12:30 PM	Hope Valley Country Club
19 Aug	7	Durham	Mon	12:30 PM	Durham Bulls Athletic Park; PNC Triangle Club
20 Aug	10	Capital City	Tue	7:30 AM	North Hills Club
20 Aug	8	Morrisville	Tue	12:00 PM	Prestonwood Country Club
20 Aug	6	Chapel Hill	Tue	6:15 PM	Chapel Hill Country Club
21 Aug	9	Cary MacGregor	Wed	12:30 PM	MacGregor Downs Country Club
22 Aug	4	Clayton	Thur	6:45 AM	Rainbow Lanes Family Fun Center
22 Aug	3	Dunn	Thur	12:00 PM	Triangle South Enterprise Center
26 Aug	10	Raleigh	Mon	12:15 PM	City Club Raleigh
27 Aug	8	Apex Sunrise	Tue	7:15 AM	MacGregor Downs Country Club
27 Aug	1	Henderson	Tue	6:30 PM	Henderson Country Club
29 Aug	5	Fuquay Varina	Thurs	12:30 PM	Mason Jar Tavern
30 Aug	9	Cary Page	Fri	7:00 AM	MacGregor Downs Country Club
3 Sep	2	Wendell	Tue	12:00 PM	Wendell Country Club
4 Sep	4	Garner	Wed	7:00 AM	Lord of Life Lutheran Church
4 Sep	6	Hillsborough	Wed	5:30 PM	Radius Pizza
9 Sep	5	Angier	Mon	5:30 PM	Good Times Cafe
11 Sep	7	Durham Sunrise	Wed	7:00 AM	Core Catering Company
12 Sep	2	Zebulon	Thurs	7:30 AM	405 W Sycamore St
13 Sep	10	West Raleigh	Fri	12:30 PM	NC State University Club
17 Sep	4	Cleveland School	Tue	7:00 AM	Cleveland Draft House
18 Sep	8	Holly Springs	Wed	7:30 AM	Devils Ridge Golf Club
18 Sep	10	Parkside	Wed	6:00 PM	Rotating (Check Facebook)
19 Sep	3	Central Johnson County	Thurs	12:30 PM	Johnston Hospital Medical Mall, Suite 1404
19 Sep	5	Lillington	Thurs	6:30 PM	Nonna's Restaurant
20 Sep	6	East Chapel Hill	Fri	12:45 PM	Hotel Sheraton
24 Sep	6	Chapel Hill-Carrboro	Tue	7:15 AM	Weatherwane Café, University Mall
25 Sep	5	Fuquay-Varina Downtown	Wed	7:30 AM	Stephens Hardware Building
26 Sep	10	Crabtree	Thurs	12:30 PM	McCormick & Schmick's Seafood & Steaks
1 Oct	9	West Cary Satellite	Tues	7:00 PM	The Reserve at Cary Park Club House
2 Oct	2	Knightdale Satellite	Wed	7:00 AM	Knightdale Town Council Chambers
2 Oct	4	Clayton Mid-day	Wed	12:00 PM	Cleveland Draft House
3 Oct	1	Oxford	Thurs	12:00 PM	House of Ribeyes

## Key Dates and District Events

Date	Event	Location	Who
Jan 26	Rotary Leadership Institute	Clayton	PE, PN + others
Jan 30	District Leaders Retreat	officeevolution, Cary	2019-20 AG, Chairs
Feb 2	<b>Training -Pre-PETS</b>	Cary, Greenwood Forest Baptist	PE, AG, Chairs
<b>March 21-23</b>	<b>PETS</b>	Greensboro	PE, PN, AG
May 18	Spring Training	Cary, Greenwood Forest Baptist	Club leaders +
<b>June 26</b>	<b>Leadership Transition</b>	Cary, Embassy Suites	PE, AG, District
June 28-29	Zone Regional Training-	Greensboro	District Chairs +
<b>July 1, 2019 – You are official!</b>			
July 2019	Pay RI and District DUES		
July-Oct	DG Official Visits		
<b>August—Membership &amp; Club Extension Month</b>			
<b>August 17</b>	President's Family Picnic	Park, TBD	President, AG
August 25	Take a Kid to the Ballgame	DBAP, game at 5:00 pm	
<b>September—Basic Education &amp; Literacy Month</b>			
September	<b>Training Assembly</b>	Cary, Greenwood Forest Baptist	All Rotarians
September	Rotary Leadership Institute	Durham	P, PE, PN +
<b>October—Economic &amp; Community Development Month</b>			
October 18	Professional Development	By: Duke CE at Wake Tech-RTP	2 leaders/ club
October 24	World Polio Day		
October	CART Week		
<b>November—The Rotary Foundation Month</b>			
November 9	Global Run 4 Water	Cary ( <i>tentative date</i> )	Everyone!
November 30	Paid RYLA applications due		
<b>December—Disease Prevention &amp; Treatment Month</b>			
<b>January—Vocational Service Month</b>			
January 2020	Pay RI and District DUES		
January	Rotary Leadership Institute	Cary	P, PE, PN +
Jan/Feb	<b>Training Assembly</b>	Cary, Greenwood Forest Baptist	All Rotarians
<b>February—Peace and Conflict Resolution Month</b>			
February 9	Visit to Boys & Girls Home	Lake Waccamaw, NC	
February 21	Professional Development	By: Accelerate Sales Training	
February 23	Rotary's Birthday!		
<b>March—Water &amp; Sanitation Month</b>			
March	PETS	Greensboro	PE, PN, AG
<b>April—Maternal &amp; Child Health Month</b>			
April	Peace Conference	Chapel Hill	All Rotarians
April	Professional Development	By: Greer Method	
April	RYLA	Oak Hill, Oxford	Drivers +
<b>May—Youth Service Month</b>			
<b>May 1-3</b>	<b>#DisCon20!!!</b>	Winston Salem	ALL Rotarians!
May 16	<b>Training Assembly</b>	Cary, Greenwood Forest Baptist	All Rotarians
<b>June—Rotary Fellowships Month</b>			

## DisCon20



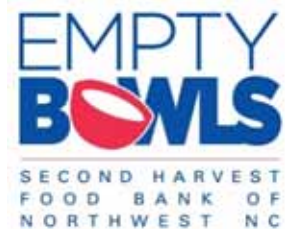
**May 1-3, 2020**  
**Winston Salem**

Just 1 ½ hours from Raleigh, DisCon20 will be held at the beautiful Millennium Center in the heart of Winston Salem. Conference rates will be offered at several hotels, all within walking distance of the Millennium Center. DisCon20 activities will include:



### **Food, Fellowship & Fun!**

- Dine-Around Town
- ***Parade of Presidents!***
- City Tours
- Hands-on project to support the Second Harvest Food Bank's **Empty Bowls** fundraiser <https://emptybowlsnc.org/>
- Reception, Hospitality Suite, Gourmet Food
- Club Showcase
- Derby Day Extravaganza!



### **Inspiration & Fun!**

- Inspiring Speakers
- Awards

**DISCOUNTED** rate will be offered for Presidents, AGs and first time attendees, for a limited time in July of 2019.

Plan your visit: <http://www.visitwinstonsalem.com/>



## President's Duties & Expectations

When	What
February 2	<b>Attend</b> Pre-PETS
March 21-23	<b>Attend</b> PETS—Cost about \$410-610, may be reimbursed by club.
June 26	<b>Attend</b> District Leadership Transition Banquet--Cost about \$55/pp
June	Consider attending the Rotary International Convention on June 1-5, 2019 in Hamburg, <b>Germany</b> and June 6-10, 2020 in <b>Honolulu!</b>
March-June	<p><b>Conduct</b> Rotary Club Health Check or another club assessment</p> <p><b>Set</b> RI goals and enter them into Rotary Club Central</p> <ul style="list-style-type: none"> <li>• Set B<sup>3</sup> goals and communicate them with the AG through the President's report</li> </ul>
June-July	<b>Plan</b> for the District Governor's Official Club visit, which will include a meeting with the Board of Directors. Gift—wholly unnecessary. If desired, make a contribution to PolioPlus in her name. Bio in Digital Toolkit.
Before July	<b>Develop</b> a strategy to achieve the Rotary Citation, Zone 33 Public Image Citation, Governor's Award & District Awards. Monitor progress towards goals.
Bi-Monthly	<b>Submit</b> a <b>President's Report to AG for District Council</b> highlighting membership, service activities, & challenges to the AG. Note members who have achieved the Governor's Award.
Monthly	<b>Attend</b> regular joint meetings with the Area clubs' leadership team.
On-going	<b>Request</b> assistance through your AG for the <b>B<sup>3</sup> Support Team</b> , for any areas of concern.
On-going	<b>Encourage</b> attendance at District Training Events & the District Conference—DisCon20 to be held in Winston-Salem, May 1-3, 2020
On-going	<p><b>Encourage</b> club members, especially new members and those in leadership, to attend Rotary Leadership Institute (RLI) training events <a href="#">Register</a> here.</p> <ul style="list-style-type: none"> <li>• In District—<b>Durham—Sep, Clayton—January</b></li> <li>• Nearby—Charlotte—October, Pittsboro—October</li> </ul>
On-going	<b>Submit</b> stories to the District newsletter: <a href="mailto:News@Rotary7710.org">News@Rotary7710.org</a>
On-going	<b>Attend</b> District Training Events (See Calendar in DACdb for dates)
May	<b>Attend</b> District Conference on May 1-3, 2020. Estimated cost: \$150 - 250 + hotel/parking + 1 meal.
On-going	<b>Have FUN!</b> Consider ways you would like to serve District 7710 and volunteer!

## Model Rotary Club—5 Avenues of Service

### Club Service

- Effective meeting agenda
- Effective Membership Committee & membership development and expansion plan
- Effective Public Image Committee & plan
- Active Board of Directors
- Annual budget and annual review of finances after year-end
- Leadership transition plan
- Strategic Plan development & implementation
- Effective committees, each including 2+ members
- Current By-laws & Constitution (Update after 2019 Council on Legislation)

### Community Service

- Annual review of service project plans & budget
- Effective fundraising to support projects
- Apply for District Grants
- 4-Way Test Essay Contest (also youth service)
- CART

### Vocational Service

- Promote member vocations; publish a directory or business card file
- Conduct an ethics program twice a year
- Support Character Development courses in school
- Mentor youth—Take a Kid to the Ballgame; Boys & Girls Home, Career Day, etc.
- Informative club programs (also Club Service)
- Leadership development—RLI, professional development seminars
- Chamber of Commerce membership & support

### International Service

- Give to The Rotary Foundation
- Attend District Conference
- Attend Rotary International Convention
- Attend Peace Center Spring Conference
- Participate in Global Grants & international projects

### Youth Service

- Interact (ages 12-18)
- Rotaract (ages 18-30)
- Youth Exchange (ages 15-19)
- Rotary Youth Leadership Awards-RYLA (high school juniors)

## Crisis Management Guidelines

### Crisis Management Guidelines

Rotary is a 114-year-old organization with a strong, trusted brand. It is important we continue to protect our brand by minimizing risk. In the event of a crisis situation, we need to be able to respond effectively, keep involved parties and Rotary International informed, and use the media, if engaged, as a liaison to disseminate key messages. The organization's response to a crisis often has more impact on reputation than the event that precipitated the situation. I suggest copying these guidelines to your mobile phone.

Should you experience a crisis situation during your year as Club President, take the following actions in the order listed. This list will help you handle the situation in an organized way that will mitigate risk to Rotary's reputation and brand:

1. Give priority attention to the care of the injured. Not all crisis situations will have injured.
2. Secure needed assistance—doctor, ambulance, fire, law enforcement.
3. Ensure the safety of persons and property.
4. Contact the Crisis Manager, District Governor-Elect, **David Hayden 919-323-0883**. In the event that you are unable to reach the Crisis Manager and it is urgent that you speak with a District representative, **Johnny Whitfield** will be a back-up contact and may be reached cell: **919-812-4086**. Add these numbers to your contact list in your cell phone for future reference. The Crisis Manager will contact the District Governor, Marie Howard: 919-725-1489.
5. If the situation involves youth, you should also contact the District 7710 Youth Protection Officer: **Johnny Whitfield** cell: **919-812-4086**. Add his number to your contact list in your cell phone for future reference.
6. Gather the facts before you speak to the Crisis Manager and Child Protection Officer, if youth are involved. Your fact-based detailed report should include who, when, where, what happened, the current state of the crisis, and is media involved. Ensure the Crisis Manager is fully briefed before referring the media to him.
7. The official statement you should make to the public or media:  
"At this time, we are in the process of gathering the facts related to this matter and I am not in a position to answer questions. We appreciate your interest and concern, and, once we complete our investigation, we will provide an appropriate statement."

[If known at the time: Our designated spokesperson with respect to this matter will be \_\_\_\_\_, who may be reached at \_\_\_\_\_.]”

8. Keep the following in mind:

- Do not bury your head in the sand. Pretending the problem does not exist will not make it go away. Be prepared to react quickly.
- Do not panic. Stay calm and clearly define what has occurred. Avoid blame games or debates. Spend your initial time focused on establishing the nature and extent of the crisis, who it will affect, and what you need to do to manage the situation.
- Get your facts straight – it is important to be able to demonstrate command of the situation and not to be confused, unclear, or unaware of the facts.
- In conjunction with the District, help to manage the communication – there should only be one spokesperson with respect to any statements made on the crisis situation. If you are selected to be the point of contact, be prepared to communicate clearly, honestly, and as often as needed. Without clear communication, people will fill the void with rumors and speculation.
- Be honest in everything you say and do.
- Do not play favorites with media or others. At the appropriate time, communications should be made clearly and concisely to all stakeholders.

9. Helpful reference materials to use in a crisis situation:

- a. US Rotary club and district liability insurance program: <https://my.rotary.org/en/us-rotary-club-and-district-liability-insurance-program>
- b. Active US Rotary clubs and districts are provided with general liability insurance.
  - a. Gallagher Insight Information: <https://insight.ajg.com>  
Username: [rotary@ajg.com](mailto:rotary@ajg.com) Password: rotarian1
  - b. Rotarians can also contact Gallagher by email ([rotary@ajg.com](mailto:rotary@ajg.com)) or phone: 1.833.3ROTARY (1.833.376.8279).
- c. The Rotary International Code of Policies can be located at <https://www.rotary.org/en/document/622>.

10. When the Crisis Manager receives your call, he will work with you to determine the severity of the crisis, contact Rotary International **847-424-5394** and add District Rotarians to the crisis team, as needed. A designated spokesperson will be named to handle future inquiries from Rotary International, the public, or media. At the conclusion of the crisis situation, a written report will be completed and approved by the District Governor for the District's records. Any recommended changes to the Crisis Management Plan will be reviewed for implementation.

# Don't Miss the First Event of 2019-2020

## Take a Kid to the Ballgame!

As Rotarians, we are encouraged to mentor children and exemplify high ethical standards. Take a Kid to the Ballgame is a fun way to do just that! Ticket price is **TBD**, usually around \$30 per person and includes admission to the game and a picnic lunch.



- **July 23, 2019**—ticket requests, donations and checks are due to Xavier. Checks should be made *payable to The Durham Bulls* and mailed to Xavier L. Wortham, Oxford Housing Authority, 101 Hillside Dr., Oxford, NC 27565 no later than Tuesday, July 23, 2019.
- **August 25, 2019 Game Day!**—Gates open at 4:05 PM and the game starts at 5:00 PM.



Questions? Ask Xavier L. Wortham, 919-690-2750 or email: [xavierlw@aol.com](mailto:xavierlw@aol.com)

**Important:** Youth Protection Guidelines are undergoing revision. When completed, they will be posted on the District 7710 website: [www.rotary7710.org](http://www.rotary7710.org) and uploaded to the Digital Toolkit.

Notes: